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**Date: 5th April 2019**

Dear Sir/Madam,

A meeting of the **Ystrad Mynach Town Centre Management Group** will be held in the **Sirhowy Room - Penallta House, Tredomen, Ystrad Mynach** on **Friday, 12th April, 2019** at **2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy', enclosed in a large, loopy oval shape.

**Christina Harrhy**  
INTERIM CHIEF EXECUTIVE

## AGENDA

- |   | Pages                             |  |
|---|-----------------------------------|--|
| 1 | To receive apologies for absence. |  |
| 2 | Declarations of Interest.         |  |

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance

**A greener place Man gwyrddach**



with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes: -

3 Minutes of previous meeting 10 December 2018. 1 - 6

To receive and note the following updates: -

4 Updates on matters relating to Ystrad Mynach Town. 7 - 10

5 Audit. 11 - 14

**Circulation:**

Councillors A. Angel (Chair), D. Cushing, M.P. James, Mrs T. Parry, S. Morgan, D.T. Davies and Mrs C. Forehead

Town Councillors

Other Organisations

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## **TOWN CENTRE MANAGEMENT GROUP**

### **MINUTES OF THE YSTRAD MYNACH TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH**

**ON TUESDAY 10<sup>TH</sup> DECEMBER 2018 AT 2:00PM**

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PRESENT:

Councillors:

A Angel, M James, D Cushing, T Parry, S Morgan

Together with:

J A Pritchard (Community Councillor), C Mortimer (Clerk), Inspector Andrew O'Keefe (Gwent Police), Mr Lewis & Mr I Price (Ystrad Mynach Town Centre Traders & Business Group)

Also:

A Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), D Smith (Principal Engineer), S Wolf-Williams (Health Challenge Wales Co-ordinator), T Evans (Policy Officer), L James (Senior Planner), A Beaumont (Assistant Engineer), L Raposo (Senior Assistant Engineer), D Lucas (Team Leader Strategic and Development Planning), C Bugler (Engineer), L Gibby (Senior Assistant Engineer) & A. Jones (Clerk)

#### **1. TO APPOINT A CHAIR AND VICE-CHAIR FOR THE ENSUING YEAR**

Mr Highway opened the meeting and asked for nominations for Chair. Councillor Parry nominated Councillor Angel. Councillor Cushing seconded the nomination. Councillor Angel was unable to attend the first part of the meeting. In his absence Councillor James confirmed that Councillor Angel had indicated that should he be nominated he would accept the position of Chair.

Mr Highway asked for nominations for Vice-Chair. Councillor Cushing nominated Councillor James, Councillor Parry seconded the nomination. Councillor James was asked to Chair the meeting until Councillor Angel arrived.

Councillor James welcomed Mr Lewis and Mr Price as new members of the group representing the Ystrad Mynach Town Centre Traders and Business Group.

#### **2. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Community Councillor Osborne

### **3. DECLARATIONS OF INTEREST**

There were no declarations of interest made at the beginning or during the course of the meeting.

### **4. MINUTES OF PREVIOUS MEETING 8<sup>TH</sup> MARCH 2018**

Community Councillor Pritchard confirmed that she was present at the previous meeting but was not listed. Mr Highway apologised for the omission and asked that this meeting's minute record that Community Councillor Pritchard was at the meeting on 8<sup>th</sup> March 2018.

The minutes were taken as read

### **5. UPDATE ON MATTERS RELATING TO TOWN**

Mr Highway introduced the report which provided an update on matters relating to Ystrad Mynach town centre and sought the Chair's permission to change the order of the reports due to officers having to leave the meeting early.

The first item to be presented was Local Toilet Strategy. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Ms S Wolf-Williams introduced herself to the group and presented her report. The group were advised that the Council has a statutory duty under the Public Health (Wales) Act 2017 to prepare and publish a local toilet strategy.

The group discussed the report in detail and expressed their concerns over the proposed closure of the toilets in Ystrad Mynach town centre under the medium term financial plan. The group were advised by Ms S Wolf-Williams that all Council owned buildings would be making their toilets accessible to the public and were told that a draft strategy report would be going out for consultation shortly (ending 8<sup>th</sup> of March 2019).

Ms Wolf-Williams urged members of the group to view the draft strategy report and to provide comments and feedback.

The Chair thanked Ms Wolf-Williams.

The second item to be presented was Electric Vehicle Charging. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Ms Evans introduced herself to the group and presented her report.

The group discussed the introduction of Electric Vehicle Charging points within the car parks in Ystrad Mynach. Ms Evans was advised that one of the sites identified in the report for Ystrad Mynach is not Council owned. Ms Evans thanked the group and confirmed that she would update her records.

Mr Dallimore pointed out to that the PowerPoint contained a reference to funding and advised that the Council can submit a bid for regional funding from Welsh Government.

The Chair thanked Ms Evans for her update.

The third item to be presented was Civil Parking. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Mr Smith introduced himself to the group and presented a detailed report on Civil Parking.

The group were advised that the Council will be taking over parking enforcement from Gwent Police on the 8<sup>th</sup> April 2019.

Councillor Parry asked how far along the Council were in reinstating the double yellow lines and would this only be undertaken in the town centres?

Mr Smith confirmed that all lines and signs will need to be checked across the whole of the Borough and where necessary repainted. To date the Council is approximately 60% through completing this work.

Councillor James raised concern over the residents parking and insufficient parking spaces within the town. He asked where people can park if they can't get a space in their street and could the resident's permits be lifted?

Mr Smith advised that the resident's parking is on a 'first come' basis and he could not advise motorists/residents where to park. The group were told that none of the restrictions will be changed, but in the future there may be an opportunity to review the Traffic Regulation Orders after the Council begins enforcement action.

The group raised questions about who would enforce parking and how often it would be within the town context?

Mr Smith confirmed that enforcement will be primarily focused on the town centres, schools and then other areas. The group were informed that there will be 10 Civil Parking Enforcement Officers who will cover the whole of the Borough on a rota which has not been developed yet. Therefore, there is no guarantee that an officer will be in a particular area on a daily basis as the whole Borough needs to be covered.

Councillor Morgan reiterated what Mr Smith had advised and assured the group that the officers will enforce parking in the town centres and across the County Borough.

The group discussed dangerous parking within the town centre and clarified what the Council will be able to enforce and what the Police will still need to enforce.

Inspector O'Keefe advised that at present enforcement is difficult, particularly where lines are not complete, once the signage has been checked and upgraded where necessary enforcement will prove to be much easier for officers. The Inspector advised the group to report any offences that the police will still have responsibility for directly to the police.

The Chair thanked Mr Smith for his report.

The fourth item to be presented was Culvert Works. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Mr Raposo & Mr Bugler introduced themselves and presented their report on the Commercial Street Culvert works.

The group were advised that it has been confirmed that the culvert needs to be replaced rather than repaired, which means that the road will have to be closed for approximately 10 weeks to enable the works to be carried out. Mr Raposo brought with him a 3D computer model which he was happy to show the group after the meeting.

The group discussed the works and expressed their concerns and dissatisfaction on the length of time that the road would need to be closed, particularly at that time of year.

Mr Lewis informed the group that businesses are already suffering with job losses and this would have a devastating impact on local businesses. The group requested that the works be undertaken during the school holidays as there would be fewer people around, especially school children, and that the weather and daylight conditions could speed up the works.

Officers explained to the group that the work would be over a period of approximately 10 weeks and that this would not change if the works were to be carried out at a different time in the year.

Councillor Morgan stated that he appreciated the position of businesses and requested clarity on the dates of the work: If there are any restrictions on funding? Whether night work and weekend work have been considered? What plans will be put in place to minimise disruption for access?

Mr Bugler confirmed that the works were due to start in Mid-January but will need to be pushed back to Mid-February. Funding is being provided from Welsh Government and this will expire by the end of March and with the work programmed for Mid-February it means that 85% of the funds will be used from Welsh Government.

The group were advised that there will be a relaxation on the one way system up until the removal of the culvert and there will be a shuttle service to allow smaller vehicles to deliver goods under supervision of the contractors.

Weekend work has been considered but officers will need to find out more details. Footpaths will be maintained but vehicular access will not be available.

Councillor James requested confirmation as to whether a risk assessment had been carried out due to the volume of traffic that will be diverted via Lewis Street. Mr Bugler confirmed he would need to check.

Councillor James asked if Welsh Government have been asked to extend the funding? Mr Bugler advised that Michelle Johnson has been in contact with Welsh Government and they have advised that the funding cannot be extended. Councillor James requested a copy of the reply from Welsh Government. Mr Bugler confirmed he would speak with Michelle Johnson. Councillor James stated that he would speak with Welsh Government directly.

The Chair asked for confirmation on the total costs. Mr Raposo advised that this would be down to the tender and the timescale in case it goes over 10 weeks, but the figures can be provided. The group were advised that the tender process will be completed in January.

Councillor James delivered a petition to the Cabinet Member Councillor Morgan with over 100 signatures. Councillor Morgan responded that he would consult with engineering colleagues regarding the works. The group were advised that the footfall data had been checked and confirmed that there was not a huge difference in the figures for February compared to August onwards.

In view of the groups dissatisfaction with the works timing Mr Highway advised the Chair Councillor Angel that he may wish to consider a motion from the Town Centre Management Group asking for the time of the contract works to be reconsidered. The Cabinet member Cllr Morgan would then discuss this with officers.

The following motion was proposed by the Chair.

*The Ystrad Mynach Town Centre Management Group wishes to ask the Council to consider the time of the culvert works be moved to a date later in the year.*

The group voted in total 7 in favour 0 against.

The Cabinet member confirmed he would take this matter up the Engineering Department.

Mr Highway advised the group that the meeting would have to end at 4pm due to another meeting requiring the room and requested that the group briefly hear the fifth item.

The fifth item to be presented was Cycle Racks

Ms Anouska Beaumont summarised her presentation by advising that the Council are looking to introduce cycle racks in the towns around the Borough and that the Ystrad Mynach Masterplan has already been sent to County Councillors, the item will be going to Scrutiny Committee in January.

The group were advised there will be a public consultation of the Masterplan for 6 weeks from the 28<sup>th</sup> January to the 8<sup>th</sup> March

Lisa James confirmed that local schools had been involved and work had been done with the Environmental Health department who are undertaking air pollution studies

Liz Gibby explained that the idea is to support the installation of the cycle racks and the group were briefed on this. Mr Highway asked if the Chair could request a vote on installation of the cycle racks.

The group voted in total 7 in favour 0 against.

The group were advised that a copy of the report would be emailed to them by the clerk following the meeting.

Mr Highway briefly introduced his presentation on High Street Heroes and congratulated D Emlyn Lloyd on being awarded High Street Hero Status, as well as a number of other businesses in Ystrad Mynach town centre.

## **6. YSTRAD MYNACH TOWN CENTRE AUDIT**

Due to the meeting over running this item was not discussed.

There were no further issues raised

The meeting closed at 16:10

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CHAIR

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## **YSTRAD MYNACH TOWN CENTRE MANAGEMENT GROUP – 12TH APRIL 2019**

**SUBJECT: UPDATE ON MATTERS RELATING TO YSTRAD MYNACH TOWN**

**REPORT BY: TOWN CENTRE DEVELOPMENT MANAGER**

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### **1. PUBLIC CONVENIENCES**

In October 2018, Welsh Government announced its provisional budget settlement; under the settlement Caerphilly County Borough Councils faced a funding reduction of 0.3%, this coupled with inescapable pressures that the Council has to fund, meant that the Council needed to find savings of over £15.6 million for the next year alone.

As part of the draft budget proposals for 2019/20, the closure of all 5 Public Conveniences was presented as a saving proposal (£74,000).

The draft budget which included this saving underwent a comprehensive consultation process held over a period of six weeks from the 19<sup>th</sup> November 2018 to the 11<sup>th</sup> January 2019, with the views expressed to be fed back to and considered by elected members at a Special meeting of full Council in February 2019.

The consultation included officer representation at the Community Council Liaison Committee (21<sup>st</sup> November 2018), Newslines, Council's website, Special Scrutiny Committee meetings, Town Centre Engagement and Public Drop in Centres. Drop in sessions were held in 9 venues across the county borough between the 26<sup>th</sup> November and 13<sup>th</sup> December 2018 (Rhymney Library, Bargoed Library, Caerphilly Library, New Tredegar White Rose Centre, Risca Palace, Newbridge Tabernacle, Nelson Library and Blackwood Library).

Town and Community Councils also received this information via their Community Council Liaison Officer – Caerphilly Conversation engagement email (22<sup>nd</sup> November 2018) and a copy of the final budget proposals circulated to all clerks on the 18<sup>th</sup> February 2019.

At the meeting of Special Council on the 21<sup>st</sup> February 2019, elected members approved the final budget proposals including the closure of the 5 public conveniences (recommendation 10.1.2 – Appendix 2 – page 16). Following the decision of Council, notices were placed in each of the public conveniences and the closure will come into effect on the 1<sup>st</sup> April 2019.

### **2. CIVIL PARKING ENFORCEMENT**

- Traffic Regulation Order remedial works have been substantially completed.
- The Traffic Regulation Order consolidation order has been advertised and will be concluded by the 8<sup>th</sup> April.

- A Service Level Agreement has been signed with Rhondda Cynnon Taf County Borough Council to provide back office support for the civil parking enforcement process within Caerphilly County Borough Council.
  - All Civil Enforcement Officers have been recruited and trained. During March the officers have been undertaking an extensive exercise across the county borough to issue warning notices to drivers advising them of parking restrictions.
- Traffic Regulation Order remedial works have been completed.
  - The Traffic Regulation Order consolidation order has been made.
  - A Service Level Agreement has been signed with Rhondda Cynnon Taf County Borough Council to provide back office support for the civil parking enforcement process within Caerphilly County Borough Council.
  - All Civil Enforcement Officers have been recruited and trained. During March the officers have been undertaking an extensive exercise across the county borough to issue warning notices to drivers advising them of parking restrictions, alongside other media releases.

### 3. **CULVERT WORKS - TO BE PROVIDED AT THE MEETING**

### 4. **PLASTIC FREE TOWNS**

There is a growing global movement to reduce the amount of plastics which are used, with a particular focus on preventing millions of plastic bottles from entering our rivers and seas. In response, many UK towns are taking positive steps to cut the amount of plastics which businesses use and actively supporting the water bottle Refill Scheme. Town Centre Management is engaging with local retailers to encourage them to participate in the Refill Scheme. Participating businesses agree to refill a reusable water bottle for free and are given a blue Refill sticker to put in their window and included on the Refill App so people can find them. To support this and other elements of Plastics Free Towns a special version of the successful 'Choose the High Street' logo has been designed.

### 5. **YSTRAD MYNACH OVERVIEW 2018**

The focus of Ystrad Mynach town centre continues to shift towards core service provision which was reflected in the new businesses which opened during 2018. These included: *Outpost Barbers* and *Beauty In Hand*. In spite of a very tough trading environment Ystrad Mynach still attracted a new gift business *The Cutesy Co* and a new A3 business *Cwm Bakery*. The town remains popular with new business start ups and as a consequence has very few vacant properties on the market in the core of the town street. A key unit which remains vacant is the former *Nat West* bank in Bedwlwyn Road. The primary concern going into 2019 remains the retention of *Barclays* and *Lloyds* as the town's remaining banks both of which draw visitors to the town centres.

### **UK Retail Overview 2018**

The fabric of the UK's high streets fundamentally changed in 2018. Well established household names such as *Toys r Us*, *Maplin*, *Poundworld*, *The Original Factor Shop* and even *House of Fraser* have either disappeared or fallen into administration. This has left gaps in many prime town and city centre locations and seen nervous retailers dramatically reducing the number of stores within their property portfolio. Smaller town centres have been particularly hard hit with the likes of *Dorothy Perkins*, *New Look* and *Carpetright* all closing

stores in prominent town centre locations. There is no single reason for the current downturn on the high street, rather it is a case of a number of different factors combining together. These include a squeeze on household budgets, the continued shift to experiential and online shopping, rising household overheads and an over capacity in many retail sectors. During 2018 more high street banks were lost and this is expected to continue in 2019 with banks realigning their service into a district centre model which locally means directing customers to Blackwood and Caerphilly.

<b>Ystrad Mynach Business Comparison</b>			
	2018	2017	LFL Comparison
Businesses Opened	<b>5</b>	<b>2</b>	<b>3 more businesses opened</b>
Businesses Closed	<b>4</b>	<b>2</b>	<b>2 more businesses closed</b>

### Footfall Figures

#### YSTRAD MYNACH

Q1	Commencing	Week Total	Year Total
Week 01	Mon 1-Jan-2018	10,568	10,568
Week 02	Mon 8-Jan-2018	14,372	24,940
Week 03	Mon 15-Jan-2018	13,895	38,835
Week 04	Mon 22-Jan-2018	13,435	52,270
Week 05	Mon 29-Jan-2018	13,693	65,963
Week 06	Mon 5-Feb-2018	13,228	79,191
Week 07	Mon 12-Feb-2018	13,142	92,333
Week 08	Mon 19-Feb-2018	12,261	104,594
Week 09	Mon 26-Feb-2018	11,102	115,696
Week 10	Mon 5-Mar-2018	15,220	130,916
Week 11	Mon 12-Mar-2018	15,208	146,124
Week 12	Mon 19-Mar-2018	14,441	160,565
Week 13	Mon 26-Mar-2018	13,223	173,788

Q2	Commencing	Week Total	Year Total
Week 14	Mon 2-Apr-2018	13,101	186,889
Week 15	Mon 9-Apr-2018	14,020	200,909
Week 16	Mon 16-Apr-2018	16,373	217,282
Week 17	Mon 23-Apr-2018	14,183	231,465
Week 18	Mon 30-Apr-2018	16,346	247,811
Week 19	Mon 7-May-2018	14,465	262,276
Week 20	Mon 14-May-2018	15,454	277,730
Week 21	Mon 21-May-2018	15,250	292,980
Week 22	Mon 28-May-2018	11,952	304,932
Week 23	Mon 4-Jun-2018	15,730	320,662
Week 24	Mon 11-Jun-2018	14,804	335,466
Week 25	Mon 18-Jun-2018	14,148	349,614
Week 26	Mon 25-Jun-2018	15,190	364,804

Q3	Commencing	Week Total	Year Total
Week 27	Mon 2-Jul-2018	14,499	379,303
Week 28	Mon 9-Jul-2018	15,193	394,496

Q4	Commencing	Week Total	Year Total
Week 40	Mon 1-Oct-2018	14,411	548,278
Week 41	Mon 8-Oct-2018	13,470	561,748

Week 29	Mon 16-Jul-2018	13,236	407,732
Week 30	Mon 23-Jul-2018	11,817	419,549
Week 31	Mon 30-Jul-2018	13,025	432,574
Week 32	Mon 6-Aug-2018	11,257	443,831
Week 33	Mon 13-Aug-2018	11,174	455,005
Week 34	Mon 20-Aug-2018	11,734	466,739
Week 35	Mon 27-Aug-2018	11,883	478,622
Week 36	Mon 3-Sep-2018	13,675	492,297
Week 37	Mon 10-Sep-2018	13,988	506,285
Week 38	Mon 17-Sep-2018	13,067	519,352
Week 39	Mon 24-Sep-2018	14,515	533,867

Week 42	Mon 8-Oct-2018	14,566	576,314
Week 43	Mon 21-Oct-2019	13,887	590,201
Week 44	Mon 28-Oct-2019	11,014	601,215
Week 45	Mon 4-Nov-2019	12,931	614,146
Week 46	Mon 11-Nov-2019	18,505	632,651
Week 47	Mon 18-Nov-2019	13,606	646,257
Week 48	Mon 25-Nov-2019	12,573	658,830
Week 49	Mon 2-Dec-2019	13,302	672,132
Week 50	Mon 9-Dec-2019	14,311	686,443
Week 51	Mon 16-Dec-2019	14,813	701,256
Week 52	Mon 23-Dec-2019	7,927	709,183

**2019**

<b>Q1</b>	<b>Commencing</b>	<b>Week Total</b>	<b>Year Total</b>
Week 01	Mon 31-Dec-2018	9,665	9,665
Week 02	Mon 7-Jan-2019	13,799	23,464
Week 03	Mon 14-Jan-2019	12,817	36,281

Author: Andrew Highway – Town Centre Development Manager  
Allan Dallimore – Team Leader Urban Renewal  
Clive Campbell - Transportation Engineering Manager

## YSTRAD MYNACH TOWN CENTRE AUDIT – FEBRUARY 2019

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
01/07/13	<p><b><u>Repaint Post Box</u></b>  <b><u>O/S Post Office, Penallta Road</u></b>                      The post box outside the Post Office is worn, requiring fresh paintwork.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 Royal Mail continues to be chased in relation to this outstanding work.                      6/6 Royal Mail has given an undertaking to carry out the work during the summer period.                      11/9 No work to date.                      6/11 Staff attended on site but could not work due to cars blocking the footway.</p>
08/02/16	<p><b><u>Parking on Pavements</u></b>  <b><u>Town Centre</u></b>                      At the TCIG, Cllr. Angel noted that a lot of people are parking on the pavements in the town centre, which is causing obstructions. The problem is particularly bad near Natwest, New Ystrad Fish Bar and Educ8.</p>	<p><b>Police</b>  <i>Ins O’Keefe</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</b></p> <p>6/6 Eighty tickets have been issued in 2018. Patrols and enforcement continue when resources allow.                      11/9 No update provided.                      6/11 As part of ongoing Police work 3 vehicles were seized for having no insurance.</p>
14/06/16	<p><b><u>Obstructive Parking</u></b>  <b><u>Central Street</u></b>                      At the TCMG, Cllr. Martyn James noted the issues of residents on Central Street. Motorists dropping their children off at the nearby schools are illegally parking in the street, which is causing problems for residents.</p>	<p><b>Police</b>  <i>Ins O’Keefe</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</b></p> <p>6/6 Police officers are working with the Head Teacher of the school to see if a School Transport Plan can be implemented.                      11/9 No update provided.                      6/11 Patrols continue as resource allow.</p>

21/03/17	<p><b><u>Litter Behind Raised Beds</u></b>  <b><u>Siloh Square</u></b>          At the TCMG (21/3) Cllr James asked for a litter pick to be undertaken in Siloh Square in the area to the rear behind the raised beds to the rear of the Estate Agents premises.</p>	<p><b>Cleansing</b>  <i>Ian Jones</i></p> <p><b>Environmental Health</b>  <i>Lyndon Ross</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THE ISSUE</b></p> <p>6/6 The area will be trimmed back and deep cleaned as a “grot spot” over the summer period.          11/9 Ongoing problem and a litter pick will be arranged.          6/11 Schools visit will be arranged.</p>
17/10/17	<p><b><u>Civil Parking Enforcement</u></b>  <b><u>Town Centre</u></b>          Following the decision by Gwent Police to transfer on-street parking enforcement duties to the local authorities across the Gwent area, Council officers are working alongside colleagues in neighbouring authorities and Gwent Police to explore the various options available. Any proposals will be subject to a wider consultation with Members prior to seeking Cabinet confirmation and Council approval.</p>	<p><b>Transportation</b>  <i>Dean Smith</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>6/11 The Council will continue to work towards an April start date, however Gwent Police may finish enforcement duties earlier on the 31<sup>st</sup> December 2018 and are keen for all Gwent Authorities to start CPE on the same day.          10/12 Update at TCMG.</p>
21/11/17	<p><b><u>Weekend Antisocial Behaviour</u></b>  <b><u>Town Centre</u></b>          At the TCIG, it was noted that there is a problem with large numbers of young people gathering in the town centre on Friday and Saturday evenings. The young people are causing various forms of antisocial behaviour, which has prompted complaints from residents and businesses alike.</p>	<p><b>Police</b>  <i>Ins O’Keefe</i></p> <p><b>Community Safety</b>  <i>Paul Wallen</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>6/6 A meeting recently took place between the Police and partner organisations. Engagement and diversion techniques are being looked at to address the problem. The recent half term was very positive and a plan is in place for the summer holidays.          11/9 The CSW report from their patrols that the ASB has lessened of late.          6/11 ASB reduced but still some incidents.</p>

15/05/18	<p><b><u>Safety of Temporary Footway High Street/Bedwlwyn Road</u></b> Some businesses in the vicinity of the damaged Beech Tree Fish Bar have questioned the safety of the temporary footways installed around the temporary hoarding on the building.</p>	<p><b>Transportation</b> <i>Dean Smith</i></p> <p><b>Highways</b> <i>Gavin Barry</i></p>	<p>6/6 The design of the temporary footway is safe. However, some of the barriers are being moved and Highways Inspectors are monitoring this and resetting the arrangement when needed. 11/9 Highways Officers reset the barriers when required. 6/11 Building Control officers indicate works may be completed by the end of November. 10/12 Update at TCMG</p>
08/10/18	<p><b><u>Grit Bin Provision Town Centre</u></b> Prior to the onset of winter the Highway operations team will visit the town centre and ensure that the grit bins are in place and topped up with a fresh supply of grit.</p>	<p><b>Highways</b> <i>Gavin Barry</i></p>	<p>6/11 Officers will check and replenish supplies in the next few weeks prior to the winter weather.</p>
17/10/18	<p><b><u>Culvert Works &amp; Road Closure Penalta Road</u></b> The culvert which runs beneath Penalta Road is in urgent need to repair. A planned 10 week programme of works will include a full road closure which will necessitate bus diversions.</p>	<p><b>Highways</b> <i>Gavin Barry</i></p> <p><b>Town Centre Management</b> <i>Andrew Highway</i></p> <p><b>Transportation</b> <i>Dean Smith</i></p>	<p>6/11 Highways Engineers will be undertaking business engagement prior to work starting. 10/12 Update at TCMG.</p>
23/11/18	<p><b><u>Footway Defect Commercial Street</u></b> A complaint was received that there is a loose and raised slab outside <i>Sprit Hair Team</i>, which is in need to resetting in the footway.</p>	<p><b>Highways</b> <i>Gavin Barry</i></p>	

06/12/18	<p><b><u>Signage Cleaning</u></b>  <b><u>Lewis Street / Penalta Road</u></b>  The pedestrian directional signage outside <i>Lucus Estates</i> will be added to the programme of work undertaken by the Community Response Team.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	
01/02/19	<p><b><u>Repainting Zebra Crossing</u></b>  <b><u>Penalta Road OS Gaffacino's</u></b>  The crossing markings have become worn and are in need of repainting.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	